

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Pointe-a-la-Hache Council Chambers, 18055 Hwy. 15, Pointe-a-la-Hache, Louisiana on Thursday, October 24, 2024, at 3:58 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Brian Champagne, Chairman
Commissioner Tyronne Edwards
Commissioner Chris Schulz
Commissioner Stuart J. Guey
Commissioner Patricia McCarty
Commissioner Ronnie Newsom
Commissioner Carlton M. LaFrance, Sr.
Commissioner Mitch Jurisich
Commissioner Mark Cognevich

Kim M. Toups, Council Secretary

ABSENT: None

Charles Tillotson, Angelina Vicknair and Christie Nielsen were present representing the Port.

The following items were deferred:

- 6d, “An Ordinance adopting the Original Operating Budget of Revenues and Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2025, and ending December 31, 2025, and otherwise to provide with respect thereto”;
- 6e, “An Ordinance establishing a policy of budgetary control for the Operating Budget of Expenditures for the Plaquemines Port Harbor & Terminal District for the fiscal year beginning January 1, 2025, and ending December 31, 2025, and otherwise to provide with respect thereto”
- 6f, “An Ordinance adopting the Original Capital Improvement Budget for the Plaquemines Port, Harbor & Terminal District for the five-year period beginning January 1, 2025, and ending December 31, 2029, and otherwise to provide with respect thereto”;
- 6h, “A Resolution certifying that the Plaquemines Port Harbor & Terminal complied with public bid laws in regards to the Alliance Water Booster Station and Feed Lines project; and otherwise, to provide with respect thereto”;
- 6i, “RESOLUTION – AWARD PROJECT”;
- 6j, “RESOLUTION CERTIFYING COMPLIANCE WITH THE PUBLIC BID LAWS”;
- 6k, “A Resolution authorizing Charles Tillotson, Executive Director of the Plaquemines Port Harbor & Terminal District to enter into a construction contract with _____ to provide upgrades to the Alliance Water Booster Station and Feed Lines as outlined in Phase II State Project Number H.015656 of the project; and otherwise, to provide with respect thereto”;
- 6l, “An Ordinance to amend the 2024 Plaquemines Port, Harbor & Terminal District Operating Revenue and Expense Budgets; and otherwise to provide with respect thereto”;

There being no matters to address under Agenda Item 2, “Executive Session”, Commissioner Champagne moved to Agenda Item 3, “Status Report by the Executive Port Director”. Without objection, so ordered. Mr. Tillotson made a Power Point Presentation regarding the following:

- Christie has 35 years of experience in private, non-profit, and governmental organizations. As the Director of Administration, she manages daily operations, personnel, human resources, employee benefits, risk management, records, employee training, compliance, and leases. Christie will retire on October 31 after 11 years of service at the Port;
- **Port Ferry Projects (\$49.7 M Grant Funding Available):**
 - PALH Ferry Landing Emergency Repair \$4.8 M;
 - Bridge Progress Continues - Bent Support Beam Change Order Pending - Rip Rap Placement In Progress - Target completion 1/25;
- **PALH Landing Replacement \$18.6 M Grant:**
 - Discussing CMAR with DOTD under discussion, Target completion 12/2028;
 - New Build Ferry (Diesel Electric) \$26.5 M Grant;
 - DOTD Notice To Proceed 10/8 - Pre-award Meeting 10/8 - Target Completion 12/2028;

- **Port Asset Shipyard Status:**
 - Plaquemines Pride - Thoma-Sea Marine Shipyard - 6 months to complete
 - Port Authority I & II - Shipyard 6 months to complete -Full repairs;
- **Walker Road Bridge Project**
 - Port \$7.4 M Engineering Grant - Fund Obligation Meeting 10/17 - Determining Recipient – Port Seeking Construction Funding;
- **Container Terminal Milestones**
 - Sustainability Partners Early Termination response not received yet – 11-Mile extension on hold until we receive a SP response – Container Port land purchase to pick up momentum – Water Booster Station on schedule to complete 1Q 2025;
- **Human Resources**
 - Civil Service Special Entry Rates Approved Ferry Captains and Engineers; November Vote To Create Permanent Increase - CFO Offer Letter sent - New Hires Pending Executive Counsel, Port Assistant Manager, Director Of Administration to Chief Administrative Officer - Medical Insurance Increased 3% with no increases for Dental, Vision and Life Insurance;
- **Rebranding**
 - Business and Public Understanding Survey being deployed - Web Design process underway; and
 - Logo Options for Commission Review Forthcoming.

**Port Meeting Summary
10/24/24 Port Meeting**

Description	10/10/24 Board Meeting	10/24/24 Board Meeting	Difference
Net Position	114,938,444	114,798,444	(140,000)
Unrestricted Fund Balance	6,864,204	6,724,204	(140,000)
Land Fund Restricted Fund Balance	2,196,693	2,196,693	0
Budget Revenue	59,509,480	59,509,480	0
Actual Revenue	20,666,263	23,629,279	2,963,016
Budget Expenses	58,412,773	58,552,773	140,000
Actual Expenses	19,200,666	20,390,317	1,189,651

Commissioner Champagne moved to Agenda Item 4, “Bids and Advertisements”. Without objection, so ordered.

RESOLUTION NO. 24-316

On motion of Commissioner Champagne, seconded by Commissioner Newsom, and on roll call all members present voting “YES”, the following Resolution was adopted:

A Resolution authorizing the acceptance of bids for furnishing Bulk Diesel Fuel for the Plaquemines Port, Harbor & Terminal District for a period of one (1) year; and otherwise, to provide with respect thereto.

WHEREAS, after due advertisement, sealed bids were received on October 22, 2024, for furnishing Bulk Diesel Fuel for the Port from the following: Tri State Oil Co., P.O. Box 220, Belle Chasse, LA 70037, Small Town Oil Company, 16537 Hwy. 15/ Lot B, Davant, LA 70040 and Retif Oil & Fuel, 1840 Jutland Drive, Harvey, LA 70058; all bids on file in the Port Purchasing Office and made a part hereof by reference to; and

WHEREAS Charles D. Tillotson, Executive Director, recommends the acceptance of the low bid of Retif Oil & Fuel for furnishing Bulk Diesel Fuel for the Port.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Charles D. Tillotson, Executive Port Director, to enter into a contractual agreement with Retif Oil & Fuel, for furnishing Bulk Diesel Fuel for the Port, beginning October 25, 2024, and ending October 24, 2025.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes the Plaquemines Port, Harbor & Terminal District to issue

purchase orders to, Retif Oil & Fuel, 1840 Jutland Drive, Harvey, LA 70058 for furnishing Bulk Diesel Fuel for the Port use, all in accordance with bids submitted by said vendor on October 22, 2024, on file in the Port Purchasing Office.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes its Port Fiscal Officers to issue checks in payment of material, upon approval of invoices by authorized Port personnel.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port officials and employees are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Champagne moved to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered. The following was introduced:

1. A Resolution electing the Plaquemines Port, Harbor & Terminal District Chairperson for 2025; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
2. A Resolution electing the Plaquemines Port, Harbor & Terminal District Vice-Chairperson for 2025; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
3. An Ordinance authorizing Executive Director, Charles D. Tillotson, of the Plaquemines Port, Harbor & Terminal District to enter into a three-month professional services contract with GLO Resources to assist in the transition of the Chief Administrative Officer position; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
4. A Resolution to amend Resolution 24-191 that authorized and directed the Port Executive Director, Charles Tillotson, to amend the Cooperative Endeavor Agreement (CEA) between the Plaquemines Port Harbor & Terminal District (Port) and the Regional Transit Authority (RTA); and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE
5. An Ordinance authorizing the Executive Director of the Port, Charles Tillotson to move forward with Phase II of the Plaquemines Port Harbor & Terminal Districts rebranding campaign being facilitated by Palmer Advertising; and otherwise to provide with respect thereto. COMMISSIONER CHAMPAGNE

Commissioner Champagne moved to Agenda Item 6, "Ordinances and Resolutions on Second Reading and Final Passage. Without objection, so ordered.

RESOLUTION NO. 24-317

On motion of Commissioner Champagne, seconded by Commissioner Newsom, and on roll call all members present voting "YES", the following Resolution was adopted:

A Resolution adopting the updates and additions to the Operating Policies and Procedures for Plaquemines Port Harbor & Terminal District (the Port); and otherwise to provide with respect thereto.

WHEREAS, the Port's Policies and Procedures updates have not been adopted by the Port Commission since 2022; and

WHEREAS, Resolution 21-172, adopted the Operating policies in order to enhance the Operating Procedures and controls for the Port; and

NOW THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT hereby establishes the updates and additions the Operating Policies of the Port.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it does hereby authorize the Executive Director of the Plaquemines Port Harbor & Terminal District to amend and update the attached policies as may be needed keeping within the laws of the State of Louisiana.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

RESOLUTION NO. 24-318

On motion of Commissioner Champagne, seconded by Commissioner Cognevich, and on roll call all members present voting “YES”, except Commissioners Schulz, McCarty, Newsom and Jurisich voting “NO”, the following Resolution was adopted:

A Resolution authorizing and directing the Plaquemines Port, Harbor and Terminal District Chairman (“Port Chairman”) to enter into an Employment Contract with Charles Tillotson for services as Port Executive Director, by signing the Employment Contract; to enter into said contract for a term of two (2) years; authorizing and directing the Port Chairman to sign the documents to enter into the contract no later than November 30, 2024; and otherwise to provide with respect thereto.

WHEREAS, it is the desire of this Council to enter into a contract for services regarding work as Port Executive Director for the Plaquemines Port, Harbor & Terminal District with Charles Tillotson for a term of two (2) years from the effective date of the Employment Contract.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby authorizes and directs the Plaquemines Port, Harbor and Terminal District Chairman (“Port Chairman”) to enter into an Employment Contract with Charles Tillotson for services as Port Executive Director, by signing the Employment Contract, as approved by the Plaquemines Parish Council, to enter into said contract for a term of two (2) years.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it authorizes and directs the Port Chairman to sign the documents to enter into the contract no later than November 30, 2024.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 24-209

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance to amend the Plaquemines Port, Harbor & Terminal District 2024 Manpower Structure and Operating Expenditure Budget to un-fund the Director of

Administration position in the General Operations Division; and otherwise to provide with respect thereto.

DIGEST: An ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget to un-fund the Director of Administration position in the General Operations Division. This position will be vacated on November 1, 2024, and after a review of the Director of Administration position, the Port wishes to un-fund the position. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, after a review of the manpower needs of the Port, Harbor and Terminal District, General Operations Division, it has been recommended to un-fund the Director of Administration position on November 1, 2024;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2024 Plaquemines Port, Harbor and Terminal District, Manpower Structure is amended by un-funding the Director of Administration position in the General Operations Division on November 1, 2024, at an annual salary of 120,749 plus benefits.

SECTION 2

The 2024 Plaquemines Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division, is amended by \$24,100 as follows:

Fund: 445 Port, Harbor & Terminal			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages-Regular	Dec	(18,580)
515.005	P/R Taxes-FICA Taxes	Dec	(270)
516.105	Retirement-PERS	Dec	(2,140)
517.005	Group Insurance-Health	Dec	(3,110)

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner Cognevich seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 24th day of October, 2024.

ORDINANCE NO. 24-210

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget; and otherwise to provide with respect thereto.

DIGEST: An Ordinance to amend the Port, Harbor and Terminal District 2024 Manpower Structure and Operating Expenditure Budget to create and fund an unclassified Chief Administrative Officer position at an annual salary of \$120,000 by appropriating \$25,320 to fund said position for salaries and benefits for 2024. Funding source is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, after a review of the manpower needs of the Port, it has been recommended to create and fund a full-time unclassified Chief Administrative Officer position at an annual salary of \$120,000 plus benefits; and

WHEREAS, empowered by L.A. R.S.34:1352.....”the Plaquemines Port, Harbor, and Terminal District...may contract with and employ attorneys, clerks, engineers, superintendents, and such other employees and agents and fix their compensation and term of employment as may be necessary to carry out the purposes of their authority.”; and

WHEREAS, the Council as the sole governing authority of the District has determined that to carry out the purposes of advancing Port development and expansion in Plaquemines Parish it is necessary to create the unclassified position of Chief Administrative Officer and to hire a full-time employee to fill that position; and

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2024 Port, Harbor and Terminal District Manpower Structure, is amended by creating and funding a full-time unclassified Chief Administrative Officer position at an annual salary of \$120,000 plus benefits in the General Operations Division.

SECTION 2

The 2024 Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$25,320 from the Unrestricted Fund Balance as follows:

Fund: 445 Port Harbor Fund			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages Regular	Inc	18,460
515.005	P/R Taxes-FICA Taxes	Inc	270
516.105	Retirement-PERS	Inc	2,120
517.005	Group Insurance-Health	Inc	4,470

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner Cognevich seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyrone Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 24th day of October, 2024.

ORDINANCE NO 24-211

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance authorizing Charles D. Tillotson, Executive Director of the Plaquemines Port Harbor and Terminal District, to purchase a bow thruster unit for the Motor Vessel Pride; otherwise to provide in respect thereto.

DIGEST: Plaquemines Port Harbor and Terminal District requires a new bow thruster to be installed on the M/V Pride while it is on at the shipyard. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, there funds available to purchase the bow thruster unit in the Ferry Department's budget; and

WHEREAS, the equipment will cost \$89,400 and will be provided by Thrust Master of Texas; and

WHEREAS, Thrust Master of Texas will provide sole source letters and Buy America certification letters;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

It hereby authorizes Charles D. Tillotson to purchase a bow thruster unit for the Motor Vessel Pride.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner Schulz seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 24th day of October, 2024.

ORDINANCE NO. 24-212

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance to amend the Five-Year Capital Improvements Plan, Port Security Improvements Project; and otherwise to provide with respect thereto.

DIGEST: An ordinance to amend the 2024 Five-Year Capital Improvements Plan to fund the Port Security Improvements project from a grant of the State of Louisiana Department of Transportation and Development under Act 447 of the 2023 Regular Session of the Louisiana Legislature. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, Resolution 24-193, authorized the Plaquemines Port, Harbor and Terminal District to enter into an agreement with the State of Louisiana, Department of Transportation and Development for the transfer of funds Legislatively appropriated under ACT 447 of the 2023 Regular Session of the Louisiana Legislature; and

WHEREAS, the Plaquemines Port, Harbor and Terminal District entered into a cooperative endeavor agreement with the State of Louisiana Department of Transportation and Development on August 6, 2024, to accept grant funding for use in a port security improvements project; and

WHEREAS, per the cooperative endeavor agreement, the State of Louisiana Department of Transportation and Development has made available \$358,006 to the Plaquemines Port, Harbor and Terminal District for use towards development and implementation of a program in connection with port security operations within Plaquemines Port's jurisdiction; and

WHEREAS, amending the Plaquemines Port, Harbor, and Terminal District 2024 Five-Year Capital Improvements Plan by appropriating \$358,006 to the Port Security Improvements Project is requested;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT:

SECTION 1

The Five-Year Capital Improvements plan is amended by appropriating \$358,006 to the Port Security Improvements Project from the State of Louisiana Department of Transportation and Development, funding year 2024.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port officials and employees are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Tyronne Edwards, Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 24th day of October, 2024.

ORDINANCE NO. 24-213

The following Ordinance was offered by Commissioner Champagne who moved its adoption:

An Ordinance to amend the 2024 Manpower Structure and Operating Expenditure Budget to create and fund an unclassified Port Executive Counsel position; and otherwise to provide with respect thereto.

DIGEST: An Ordinance to amend the Port, Harbor and Terminal District 2024 Manpower Structure and Operating Expenditure Budget to create and fund an unclassified Port Executive Counsel position at an annual salary of \$180,000 by appropriating \$35,740 to fund said position for salaries and benefits for 2024. Funding source for this position is the unrestricted fund balance. *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

WHEREAS, after a review of the manpower needs of the Port, it has been recommended to create and fund a full-time unclassified Port Executive Counsel position at an annual salary of \$180,000 plus benefits; and

WHEREAS, with ordinance 24-138, the Plaquemines Port, Harbor and Terminal District (“Port”) created the position of Executive Counsel and authorized the advertisement of said position;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

The 2024 Port, Harbor and Terminal District Manpower Structure, is amended by creating and funding a full-time unclassified Port Executive Counsel position at an annual salary of \$180,000 plus benefits in the General Operations Division.

SECTION 2

The 2024 Port, Harbor and Terminal District, Operating Expenditure Budget, General Operations Division is amended by appropriating \$35,740 from the Unrestricted Fund Balance as follows:

Fund: 445 Port Harbor Fund			
Dept/Div: 490-2460 General Operations Division			
Object	Description	Inc/ Dec	Amendment
510.005	Salaries & Wages Regular	Inc	27,690
515.005	P/R Taxes-FICA Taxes	Inc	400
516.105	Retirement-PERS	Inc	3,180
517.005	Group Insurance-Health	Inc	4,470

SECTION 3

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner McCarty seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners Brian Champagne, Chris Schulz, Stuart J. Guey, Patricia L. McCarty, Ronnie Newsom, Carlton M. LaFrance, Sr., Mitch Jurisich and Mark Cognevich

NAYS: None

ABSENT: Commissioner Tyrone Edwards

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 24th day of October, 2024.

RESOLUTION NO. 24-319

On motion of Commissioner Champagne, seconded by Commissioner Schulz, and on roll call all members present voting “YES”, except Commissioner Edwards who was “ABSENT” the following Resolution was adopted:

A Resolution establishing the date, time and place of public hearings on the proposed 2025 Operating Budget and Capital Improvement Budget as submitted by the Executive Director of the Plaquemines Port Harbor & Terminal District; to authorize the Council Secretary to place the necessary Public Notice in the Plaquemines Gazette; and otherwise to provide with respect thereto.

Digest: A resolution to establish the date, time and place of the public hearings on the 2025 Operating Budget and Capital Improvement Budget for the Plaquemines Port, Harbor & Terminal

District *The digest is for informational purposes only and is superseded by the language of the actual ordinance or resolution.*

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby establishes budget hearings on the proposed 2025 Operating Budget and the proposed Capital Improvement Budget for the years 2025, 2026, 2027, 2028 and 2029 for the Plaquemines Port Harbor & Terminal District on November 19, 2024 beginning at 9:00 a.m. in the Council Chambers located at 333 F. Edward Hebert Blvd., Building 203, Belle Chasse, Louisiana.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the proposed Operational Budget for the year 2025 and the Proposed Capital Improvements Budget covering a period of at least 5 years , as submitted by the Executive Director will be available for public inspection at all Parish Public Libraries and at the Port Office Building located at 8056 Hwy. 23, 3rd Floor, Belle Chasse, Louisiana, Monday through Friday, between the hours of 8:00 am and 4:30 pm, from October 24, 2024 through November 19, 2024.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes and directs the Secretary of this Council to place the necessary advertisement in the Port Official Journal.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council as the governing authority of the Plaquemines Port Harbor & Terminal District.

Commissioner Champagne moved to Agenda Item 7, “New Business”. Without objection, so ordered.

Commissioner Champagne offered a Motion to Suspend the Rules to add “A Resolution to cancel the November 28, 2024, and December 26, 2024, regularly scheduled Port Meetings due to the Thanksgiving Holiday and the Christmas Holiday; and otherwise to provide with respect thereto”. The Motion was seconded by Commissioner Schulz and on roll call, all members present voting “YES”, the Motion was adopted by a vote of 9-0.

RESOLUTION NO. 24-320

On Motion of Commissioner Champagne, seconded by Commissioner Schulz and on roll call, all members present voting “YES”, the following Resolution was adopted.

A Resolution to cancel the November 28, 2024, and December 26, 2024, regularly scheduled Port Meetings due to the Thanksgiving Holiday and the Christmas Holiday; and otherwise to provide with respect thereto.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby cancels the November 28, 2024, and December 26, 2024, regularly scheduled Port Meetings due to the Thanksgiving Holiday and Christmas Holiday.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Under Agenda Item 7b, the Port’s Proposed 2025 Budget Book was presented to the Commissioners.

Commissioner Champagne moved to Agenda Item 8, “Approval of the Minutes”. Without objection, so ordered.

RESOLUTION NO. 24-321

On motion of Commissioner LaFrance, seconded by Commissioner Cognevich and on roll call all were members present and voting “YES”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby approves the minutes of the October 10, 2024, regular Port, Harbor & Terminal District Meeting as recorded by the Secretary of this Council.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Parish employees and officials are authorized to carry out the purposes of this Resolution.

There being no further business to come before this Council, on motion Commissioner Cognevich seconded by Commissioner Newsom, and on roll call all members present voting “YES”, except Commissioners Edwards and Schulz who voted “NO”, the meeting adjourned at 4:43 p.m.

Chairman

Secretary

For a full transcript of discussions and presentations a video of this meeting is available for viewing on the Parish website www.plaqueminesparish.com or on YouTube.